



# DATASHEETS

## Landlord Ledger

With the Pyramid Landlord Ledger, Social Housing Organisations are provided with a suite of management tools to efficiently maintain properties on behalf of private landlords, whether it's under a 'Guaranteed rent' or 'Paid when paid' agreement.

Designed with complete integration to Pyramid, ensuring staff are always working with the latest information when performing day-to-day management tasks, including:

- ◆ Rent Collection
- ◆ Property Repairs & Maintenance
- ◆ Void Management
- ◆ Self-billing
- ◆ Landlord payments & re-charges
- ◆ Batch statement runs

### Lease Agreements:

Set-up an unlimited number of lease agreements, using any configuration of payment terms for each landlord. Single or multiple properties are easily linked to any landlord account; making leased properties and accommodation owned by an association easily identifiable for reporting purposes.

Agreements include lease start, end and renegotiation date reminders, with access to current and historical details.

### Transaction Monitoring:

Monitor all transactions related to a landlord lease agreement, including:

- ◆ Tenant rent charges
- ◆ Void loss under 'guaranteed rent'
- ◆ Repair re-charges as an invoice, or landlord payment deduction, including uplift percentages
- ◆ Landlord payments under 'paid when paid' or 'guaranteed rent'
- ◆ Management fee
- ◆ VAT



### Landlord Payment:

Quickly process outstanding payments to landlords by recording their bank account details and letting Pyramid generate a BAC's file.

### Day-to-day Management tools:

The module includes smart-tools to ease the day-to-day management of leased properties including:

- ◆ A documentation storage facility enables staff to quickly save and recall important files, such as insurance details, tenancy agreements, safety certificates and architecture plans
- ◆ Customisable data fields enabling contracts to be recorded on the system based on individual agreements
- ◆ Flexible schedule of maintenance responsibilities customised to individual agreements; clearly outlining to staff what types of maintenance work are under the landlord or management agreement

### Reporting and Statement Generation:

Batch generate landlord statements and remittance advices for current and historical transactions, that can be delivered by post or email based on landlord preferences.

Review lease performances with smart reporting tools including:

- ◆ List Payments due
- ◆ Daybooks
- ◆ Period Movements
- ◆ Custom report builder